

## Position Description: Strategy and Financial Analyst

**Assignment number:** PAU011335

**Partner organisation name:** Parent 2 Parent (P2P)

**Partner organisation location:** Hervey Bay, QLD

**Key dates:** April-June 2026 (flexible)

**Assignment time commitment:** 4-5 hours per week

**Assignment mode/location:** Online (should travel be required this will be discussed and funded by ABV).

### About the Resilient Care Program:

Resilient CARE is a three-year, place-based program working across five Queensland LGAs (Rockhampton, Livingstone, Bundaberg, Fraser Coast and Gladstone) to strengthen community and primary healthcare resilience to disasters and climate impacts. The program supports better preparedness, response and recovery by improving integration across local health systems and increasing participation of those most at risk, including people with disability, older people, First Nations communities, culturally and linguistically diverse communities, and women experiencing domestic violence. ABV's skilled business volunteers support local, community-led action by building the resilience of primary healthcare providers, local health systems, not-for-profit organisations and communities. Our volunteers work directly with community partners to strengthen local systems and structures and build local capacity to embed disaster resilience in community and health services.

### Purpose of the Role:

Parent 2 Parent (P2P) is a long-standing community organisation supporting people with disability across the Fraser Coast and Queensland. With 28 years of experience in NDIS plan management, peer support and advocacy, P2P employs a diverse team and is committed to genuinely inclusive, person-centred services.

With almost 11% of Fraser Coast residents requiring daily living support, there is growing need for programs that extend beyond the NDIS. P2P is expanding its service offerings to address ongoing gaps in health access and emerging climate and health resilience challenges.

This role will help drive P2P's next stage of growth by supporting the development of new programs, strengthening service access, and positioning the organisation to better meet the evolving needs of people living with disability.

The purpose of this engagement is to provide independent financial and strategic analysis to support Board-level decision-making regarding:

1. The viability of the Plan Management service
2. Medium-to-long term sustainability strategy
3. Diversified revenue opportunities
4. Financial resilience and reserve-building
5. Strategic optimisation and leverage of grant-funded work

### Selection Criteria:

The volunteer should demonstrate expertise in:

#### Essential

- Break-even modelling (per participant and overall)
- Cashflow forecasting
- Scaling strategies in regulated environments
- Not-for-profit grant financial structuring
- Revenue diversification modelling
- Reserve policy development
- Investment policy guidance for small–medium NFPs
- Risk and sustainability modelling

#### Desirable

- NDIS Plan Management financial modelling
- NDIA pricing and margin analysis

### Prerequisites for undertaking volunteering assignments:

- To register with ABV (if not already registered):
  - ✓ At least 5 years relevant professional experience
  - ✓ You must be an Australian citizen or Australian permanent resident residing in Australia. Australian Citizens residing overseas may be considered on a case by case basis.
  - ✓ Willingness to complete a police check and Working With Children Check
  - ✓ Willingness to be interviewed and have references checked
- Once you have passed registration phase:
  - ✓ Willingness to interview for the role with ABV program staff
  - ✓ Acceptable police check and Working with Children Check before commencement
  - ✓ Sign the ABV Letter of Agreement (Code of Conduct, etc)
  - ✓ Medical check (external and ABV), compliance with all travel, entry and in-country requirements (where required).
  - ✓ You are expected to abide by any COVID regulations of the destination country or the partner organisation with whom you may work. These regulations will be made known to you.

### How to Apply:

Please refer to this page on the ABV website for role closing dates: [ABV Open Assignments](#)

Please submit your expression of Interest to [volunteers@abv.org.au](mailto:volunteers@abv.org.au) confirming the following:



- The Role name and Assignment Number
- Confirmation that you are a registered volunteer with ABV **or** are willing to go through ABV's screening process to become a registered volunteer.
- **If you are a Registered Volunteer** - send a short paragraph outlining how you would approach this project.
- **If you are not a Registered Volunteer** – send your CV with a short paragraph outlining how you would approach this project.
- If there are any special considerations, we would need to make for you.

**What will happen next?**

- ABV will review all applications as they are received.
- Shortlisted candidates will be sent a Terms of Reference (ToR) document (aka Assignment Description).
- Candidates will be advised whether they are shortlisted for interview.

ABV is an equal opportunity employer and Aboriginal & Torres Strait Islander peoples, people from culturally & linguistically diverse (CALD) backgrounds are encouraged to apply for this position.