

Position Description:

Business Strategy & Governance Mentor – Youth-Led Disaster Resilience Initiative

Assignment number: PAU011364

Partner organisation name: Discovery Coast Christian College & Chappy House Co Ltd

Partner organisation location: Agnes Water & surrounding areas, Queensland

Key dates: July – December 2026

Assignment timeframes are flexible based on volunteer availability and local community leadership needs and readiness.

Assignment time commitment:

Estimated 1–2 days per week, flexible depending on project stage and milestone requirements.

Assignment mode/location:

Hybrid - Remote strategy sessions paired with an immersive on-site visit to Agnes Water and surrounding areas.

Travel to Agnes Water to be discussed with the selected volunteer and funded by ABV.

About the Resilient Care Program:

Resilient CARE is a three-year, place-based program working across five Queensland LGAs (Rockhampton, Livingstone, Bundaberg, Fraser Coast and Gladstone) to strengthen community and primary healthcare resilience to disasters and climate impacts. The program supports better preparedness, response and recovery by improving integration across local health systems and increasing participation of those most at risk, including people with disability, older people, First Nations communities, culturally and linguistically diverse communities, and women experiencing domestic violence. ABV's skilled business volunteers support local, community-led action by building the resilience of primary healthcare providers, local health systems, not-for-profit organisations and communities. Our volunteers work directly with community partners to strengthen local systems and structures and build local capacity to embed disaster resilience in community and health services.

Purpose of the Role:

The purpose of this role is to mentor and support a youth-led disaster recovery and resilience initiative in Agnes Water to develop a practical business strategy, governance framework, and operational roadmap for the Emergency Preparedness Hamper Initiative. Working alongside young leaders, Discovery Coast Christian College, Chappy House Co Ltd and local community stakeholders, the mentor will help strengthen a locally owned model that improves food security, emergency

readiness and community resilience in an isolated regional setting vulnerable to flooding, severe storms and supply chain disruption.

The role will support the initiative to bring together affordable emergency preparedness hampers, The Community Storehouse, Foodbank Queensland access and produce from the Chappy House Village Garden into a sustainable circular social enterprise model. It will help young people build the confidence, systems and partnerships needed to safely operate the initiative, reach vulnerable residents through trusted community networks, and create a model that may be adapted by other isolated communities over time.

Selection Criteria:

- Experience in business strategy, governance, or social enterprise development
- Ability to mentor young people and support community-led leadership development
- Experience working across community, education, or not-for-profit settings
- Strong facilitation, communication, and relationship-building skills in regional or complex stakeholder environments

Prerequisites for undertaking volunteering assignments:

- To register with ABV (if not already registered):
 - ✓ At least 5 years relevant professional experience
 - ✓ You must be an Australian citizen or Australian permanent resident residing in Australia. Australian Citizens residing overseas may be considered on a case by case basis.
 - ✓ Willingness to complete a police check and Working With Children Check
 - ✓ Willingness to be interviewed and have references checked
- Once you have passed registration phase:
 - ✓ Willingness to interview for the role with ABV program staff
 - ✓ Acceptable police check and Working with Children Check before commencement
 - ✓ Sign the ABV Letter of Agreement (Code of Conduct, etc)
 - ✓ Medical check (external and ABV), compliance with all travel, entry and in-country requirements (where required).
 - ✓ You are expected to abide by any COVID regulations of the destination country or the partner organisation with whom you may work. These regulations will be made known to you.

How to Apply:

Please refer to this page on the ABV website for role closing dates: [ABV Open Assignments](#)

Please submit your expression of Interest to volunteers@abv.org.au confirming the following:

- The Role name and Assignment Number
- Confirmation that you are a registered volunteer with ABV **or** are willing to go through ABV's screening process to become a registered volunteer.
- **If you are a Registered Volunteer** - send a short paragraph outlining your relevant experience against each selection criteria.
- **If you are not a Registered Volunteer** – send your CV with a short paragraph outlining your relevant experience against each selection criteria.
- If there are any special considerations, we would need to make for you.

What will happen next?



- ABV will review all applications as they are received.
- Shortlisted candidates will be sent a Terms of Reference (ToR) document (Assignment Description).
- Candidates will be advised whether they are shortlisted for interview.

ABV is an equal opportunity employer and Aboriginal & Torres Strait Islander peoples, people from culturally & linguistically diverse (CALD) backgrounds are encouraged to apply for this position.