

Position Description:

Community Development Researcher

Assignment number:	PAU011395
Partner organisation name:	Australian Business Volunteers – Resilient Care, QLD
Key dates: (please note Volunteers are not expected to work over the December/January holiday period)	4 weeks – flexible start
Time commitment:	Approx. 3 hours per week
Assignment mode/location:	Online

Purpose of the Role:

Australian Business Volunteers is partnering with regional stakeholders through the Resilient CARE program to strengthen community resilience in areas facing increasing climate, disaster and service delivery challenges. In the Bundaberg region, many residents in smaller communities such as Gin Gin experience significant barriers to accessing healthcare, essential services, social activities and community support due to limited transport options. Despite multiple community-led attempts to address these challenges, sustainable transport solutions remain difficult to establish.

The Community Resilience Researcher will identify and analyse successful community-owned or community-operated transport models from across Australia and comparable regions. By researching practical case studies, funding approaches, governance structures and lessons learned, the volunteer will provide valuable insights that can inspire and inform local action. The research will help communities explore realistic, sustainable transport solutions that improve access to services, strengthen social connectedness and enhance resilience during future disruptions and emergencies.

Make a lasting impact by helping regional communities discover practical solutions that improve quality of life, strengthen community connections and build resilience for the future.

Selection Criteria:

Essential:

- Experience in desktop research
- Ability to synthesise information from multiple documents into concise, detailed case studies

Desirable:

- Background in or understanding of community development/ sustainability/ social services/not-for-profits/community capacity building

Prerequisites for undertaking volunteering assignments:

- To register with ABV (if not already registered):
 - ✓ At least 5 years relevant professional experience
 - ✓ You must be an Australian citizen or Australian permanent resident residing in Australia.
 - ✓ Willingness to complete Australian police check and Working With Children Check
 - ✓ Willingness to be interviewed and have references checked
- Once you have passed registration phase:
 - ✓ Willingness to interview for the role with ABV program staff
 - ✓ Acceptable Australian police check and Working with Children Check before commencement
 - ✓ Sign the ABV Letter of Agreement (Code of Conduct, etc)
 - ✓ Medical check (external and ABV), compliance with all travel, entry and in-country requirements (where required).
 - ✓ You are expected to abide by any COVID regulations of the destination country or the partner organisation with whom you may work. These regulations will be made known to you.

How to Apply:

Please refer to this page on the ABV website for role closing dates: [ABV Open Assignments](#)

Please submit your expression of Interest to volunteers@abv.org.au confirming the following:

- The Role name and Assignment Number
- Confirmation that you are a registered volunteer with ABV **or** are willing to go through ABV's screening process to become a registered volunteer.
- **If you are a Registered Volunteer** - send a short paragraph outlining your relevant experience against each selection criteria.
- **If you are not a Registered Volunteer** – send your CV with a short paragraph outlining your relevant experience against each selection criteria.
- If there are any special considerations, we would need to make for you.

What will happen next?

- ABV will review all applications as they are received.
- Shortlisted candidates will be sent a Terms of Reference (ToR) document (Assignment Description).
- Candidates will be advised whether they are shortlisted for interview.

ABV is an equal opportunity employer and Aboriginal & Torres Strait Islander peoples, people from culturally & linguistically diverse (CALD) backgrounds are encouraged to apply for this position.