

Position Description:

Research Analyst – Supported Evacuation and Care Models

Assignment number:	PAU011400
Partner organisation name:	Australian Business Volunteers – Resilient Care, QLD
Key dates: (please note Volunteers are not expected to work over the December/January holiday period)	4 weeks – flexible start (preferable start October 2026)
Time commitment:	Approx. 3 hours per week
Assignment mode/location:	Online

Purpose of the Role:

The Resilient CARE program is seeking a volunteer researcher to investigate how evacuation centres can better support people with disability, older people, and other community members who may require ongoing care during emergencies. This role will explore Australian and international examples of supported evacuation centres, care-integrated shelter models, and other approaches that enable continuity of care during disasters. The findings will help inform future resilience planning on the Fraser Coast and contribute to more inclusive, accessible, and effective emergency management arrangements for communities facing increasing climate and disaster risks.

You'll research innovative approaches from Australia and overseas that help people with disability, older people, and others with additional care needs access safe and appropriate support during disasters. Through case study analysis and evidence gathering, you'll identify practical models, partnerships and lessons that can help shape future disaster preparedness and resilience planning for the Resilient CARE program and the Fraser Coast community.

Selection Criteria:

- Experience developing and assessing service delivery or operational models.
- Experience using scenario-based analysis and future planning approaches.
- Knowledge of community resilience and disaster preparedness.
- Experience working with community service organisations.
- Stakeholder engagement and consultation skills.
- Strong analytical skills with the ability to synthesise complex information.
- Experience developing practical recommendations and concise reports.
- Report writing and recommendation development.

Prerequisites for undertaking volunteering assignments:

- To register with ABV (if not already registered):
 - ✓ At least 5 years relevant professional experience
 - ✓ You must be an Australian citizen or Australian permanent resident residing in Australia.
 - ✓ Willingness to complete Australian police check and Working With Children Check
 - ✓ Willingness to be interviewed and have references checked
- Once you have passed registration phase:
 - ✓ Willingness to interview for the role with ABV program staff
 - ✓ Acceptable Australian police check and Working with Children Check before commencement
 - ✓ Sign the ABV Letter of Agreement (Code of Conduct, etc)
 - ✓ Medical check (external and ABV), compliance with all travel, entry and in-country requirements (where required).
 - ✓ You are expected to abide by any COVID regulations of the destination country or the partner organisation with whom you may work. These regulations will be made known to you.

How to Apply:

Please refer to this page on the ABV website for role closing dates: [ABV Open Assignments](#)

Please submit your expression of Interest to volunteers@abv.org.au confirming the following:

- The Role name and Assignment Number
- Confirmation that you are a registered volunteer with ABV **or** are willing to go through ABV's screening process to become a registered volunteer.
- **If you are a Registered Volunteer** - send a short paragraph outlining your relevant experience against each selection criteria.
- **If you are not a Registered Volunteer** – send your CV with a short paragraph outlining your relevant experience against each selection criteria.
- If there are any special considerations, we would need to make for you.

What will happen next?

- ABV will review all applications as they are received.
- Shortlisted candidates will be sent a Terms of Reference (ToR) document (Assignment Description).
- Candidates will be advised whether they are shortlisted for interview.

ABV is an equal opportunity employer and Aboriginal & Torres Strait Islander peoples, people from culturally & linguistically diverse (CALD) backgrounds are encouraged to apply for this position.